

TRIO Wolf Creek Distance Learning Charter School #4095

Procedure 133

Personal Devices Usage & Technology Procedure [BYOD – Bring Your Own Device]

Personal Devices

TRIO Wolf Creek Charter School provides students access to a wireless network and the option of utilizing a personally owned device as a means to enhance their education. The purpose of this document is to assure that students and their parents recognize the limitations that the charter school imposes on their personal devices.

This personally owned device procedure is a supplement to the charter school's Internet, Computer and Equipment Usage Policy (#524). These procedures and policies apply to the use of all laptop computers and other mobile Internet devices owned by the students or owned by the school.

General Usage

TRIO Wolf Creek Charter School provides the opportunity for students to bring a personally owned device to school to use as an educational tool. The use of these devices will be at the discretion of staff and the charter school's administration.

1. Students must comply with all charter school Policies, including Policy #524 found on the website under "Legal Policies" found on the "About Us/School Board" tab.
2. Student use of personally owned devices in the school will be at the discretion of staff and administration.
3. Student use of a personally owned device must support the instructional activities currently occurring in the instructional environment.
4. Students must turn off and put away a personally owned device when requested by staff or admin.
5. Students should be aware that use of a device could cause distraction for others in the classroom, especially in regards to audio. Therefore, audio must be muted or headphones used.
6. The use of personally owned devices outside of classroom instruction and the locations they are permissible will be at the discretion of the administration.
7. The Charter School reserves the right to inspect, at any time, any personally owned device.
8. The Charter School will not be held responsible for any damage that may occur as a result of connecting to the school's wireless network or any electrical power source.
9. The Charter School will not be held responsible for any physical damage, loss or theft of a personally owned device.
10. The parents/guardians of any student bringing a personal device to school agree to be responsible for, and to reimburse the charter school for, any damage that their student may cause to the use of the school's wireless network with his/her personally owned device.
11. Students can only connect to the charter school's wireless network while at school. In most cases, students are not allowed to use a wired connection or mobile service for Internet or network access. Using the unapproved connections could result in termination of student owned device usage.

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12. Students, in any way, **may not** use any type of software to hack, crack, or gain access to any unapproved wireless network, wired network, or school servers/services. Unapproved use will result in termination of the personal devices program, as well as possible criminal charges.
13. Students may use the school's network for browser access only. Printing and other networked capabilities are not available on the school's network.
14. TRIO Wolf Creek Charter School will not provide technical support for personal computing devices, in most cases.
15. During the course of the school year, additional rules regarding the use of personal devices may be added. If this occurs, any new rule will become a part of these procedures.

Personal devices are valuable tools that can enhance teaching, learning and communication in our school. Students have the opportunity and privilege to use personal devices in a manner that promotes learning and communication and at the same time, does not disrupt or compromise the integrity of the school environment.

Technology Use

Use of the charter school Internet system; computer system; electronic devices of any kind, used within the school confines or areas, shall be consistent with charter school policies and the mission of the charter school. (Refer to Policy 524 – Internet, Computer and Equipment Usage and other pertinent charter school policies as applicable.)