TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Jul 21, 2026
Consent Agenda

Board Members Present:
- [x] Sue Frame
- [x] Ruth Stark
- [ ] Lindsay Coppernoll
- [x] Brianna Karnes
- [x] Bill Mack
- [x] Talene Eddleston
- [ ] Ashley Swenson
- [x] Catherine Veith-Bruno
- [x] Chris Wallin

Ex-Officio Members Present:
- [x] Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, July 21, 2026. Board Director Frame opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.

2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that Director Swenson and Director Coppernoll were absent. No board members had conflicts of interest to disclose. Director Mack moved to accept both the regular and the consent agendas, seconded by Stark. All voted, and the motion passed unanimously.

3. **Open Forum:** None.

4. **Visitors:**
   a. **<u>In-Person:</u>**
      i. Laurie Schroeder, IQS

   b. **<u>Virtual:</u>**
      i. Jolene Comstock
      ii. Hannah Swenson

5. **Consent Agenda Items:**
   a. **Strategic Plan Initiatives** -
      i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
      ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
      iii. Engage families as partners in their students' academic progress whenever possible,
      iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
      v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

   b. **July Bills and Wires for Payment**

6. **Presentation of Finance and Investments:**
   a. **Finance and Investment Report** - Vosberg-Torgerson presented the Finance Report dated June 30, 2026, showing total revenues of $249,051.50 and total expenditures of $328,783.00, resulting in a deficit of $(79,731.50). This left a cash-on-hand balance of $1,977,073.89 and an investment of $735,000.00. Director Stark moved, and Karnes seconded, to approve the report. All voted, and the motion passed unanimously.

7. **Reports:**
   a. **Monthly Director Report -** Hamernick informed the board about the work being done to the building during the summer, the two new hires, a summer school update, and plans for a 25th-Anniversary celebration for Wolf Creek.

   b. **Summer School Session 1 Report - The** first session of summer school ended on July 3rd with a total enrollment of 73 students, up from 42 the year before.

8. **Business:**
   a. **Consideration of Minutes from Previous Meetings -** A motion was made by Stark and seconded by Mack to approve the minutes from the regular meeting on June 16, 2026. All voted, and the motion passed unanimously.

   b. **Annual Meeting:**
      i. Seating New Members - All board members recited and signed the Oath of Office.
      ii. Seating of Board Officers -
         1. Board Chair: Susan Frame, nominated by Catherine Veith-Bruno with a second from Mack.
         2. Board Co-Chair: Ruth Stark, nominated by Mack with a second by Veith-Bruno.
         3. Board Secretary/Treasurer: Lindsay Coppernoll, nominated by Karnes with a second by Eddleston.
      iii. Setting the Board Calendar - The decision was made to keep the board meetings on the third Tuesday of each month. Stark motioned, Karnes seconded, and the motion passed.

iv. Committee Appointments -
   1. Policy Committee will be made up of Mike Hamernick, Heather Johnson, Ruth Stark, and Chris Wallin.
   2. Finance/Purchasing Committee will be made up of Mike Hamernick, Robyn Vosberg-Torgerson, Lindsay Coppernoll, Bill Mack, and Sue Frame.

v. Working-Group Appointments -
   1. Director Evaluation will be made up of Sue Frame, Ruth Stark, and Catherine Veith-Bruno.
   2. Personnel will be made up of Mike Hamernick, Sue Frame, Bri Karnes, Bill Mack, Cory Becker, and Robyn Vosberg-Torgerson.
   3. A possible Marketing working group was discussed for Wolf Creek's 25th Anniversary.

vi. Declarations - The board was shown the following: Director Karnes moved to approve the declarations, seconded by Veith-Bruno. All voted, and the motion passed unanimously.
   1. Legal Counsel: Ratwik, Roszak & Maloney and Best & Flanagan
   2. Banking: American National Bank, US Bank, and MN Liquid Assets
   3. Financial Auditing: ABDO Solutions
   4. Ways of Communicating Information and Notices: Chisago County Press, Mailchimp, www.triowolfcreek.com, signs on the front door of the school.

c. **Edmenntum Software Update -** Hamernick updated the board on his decision to purchase one year of the curriculum software, replacing the three- or four-year quotes the board saw in June. He, along with the staff, felt that the rapid pace of artificial intelligence changing and being used, standards, accessibility, and inclusivity were not aligned with a longer contract, and a one-year contract would suffice. No motion was made.

d. **Approval of New Staff -** Hamernick announced that two new full-time staff had been hired: a chemistry Learning Manager and a para/cleaner. Director Stark motioned to approve the hires, with a second from Mack. All voted, and the motion passed unanimously.

e. **Returning Staff Update -** Hamernick informed the board that the two returning staff had signed their agreements for SY 26-27. Director Wallin motioned to approve the agreements, with a second from Stark. All voted, and the motion passed unanimously.

9. Policy and Procedure:

a. **Policy -** Changes to wording in Policy 613 Graduation Requirements were made to reflect new standards. Karnes motioned to replace Current World Issues with Ethnic Studies. Veith-Bruno seconded; all voted, and the motion passed unanimously.

b. **Procedure -** None.

10. Board Member Reports:

a. **Future Board Topics** - None.

11. Other: The next meeting will be Tuesday, August 18, 2026, at 4:30 pm.

12. **Adjournment:** A motion was made by Stark to adjourn the meeting at 5:35 pm, seconded by Veith-Bruno. All voted, and the motion passed unanimously.

Approval of Minutes for the Jul 21, 2026 Meeting:

______________________________ 8/18/26

Board Representative Date