TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Jun 16, 2026
Consent Agenda

Board Members Present:
- ☑ Sandy Flint
- ☑ Sue Frame
- ☑ Lindsay Coppernoll-virtual
- ☑ Jennifer Lake
- ☑ Bill Mack
- ☑ Ruth Stark
- ☑ Brianna Karnes
- ☐ Ashley Swenson

Ex-Officio Members Present: ☑ Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, June 16, 2026. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.

2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that Director Swenson was absent and Director Coppernoll was attending virtually. No board members had conflicts of interest to disclose. Several changes to the agenda were requested: moving the staff agreements and the monthly bills and wires from the consent agenda so they could be discussed, and Hamernick requested that the minutes from the Personnel Committee meeting be added to the Insurance/Benefit discussion. The reason was the lateness of the date of the meeting. Director Frame made a motion to accept the regular agenda with the change and the consent agenda, seconded by Stark. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

3. **Open Forum:** None.

4. **Visitors:**
    a. **<u>In-Person:</u>**
        i. Talene Eddleston
        ii. Catherine Veith-Bruno

    b. **<u>Virtual:</u>**
        i. Jolene Comstock
        ii. Loren Pfaff
        iii. Hannah Swenson

5. **Consent Agenda Items:**
   a. **Strategic Plan Initiatives** -
      i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
      ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
      iii. Engage families as partners in their students' academic progress whenever possible,
      iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
      v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

   b. **Bills and Wires for Payment-** moved to item 6.C

   c. **Q Comp Annual Report**

   d. **Staff Agreements for SY 26-27** - moved to item 8.D

   e. **Policy** - Notes from Meeting on 6-8-2026: The policies needed a review and a date change. There were no substantive changes to them.
      i. 430 Outside Employment
      ii. 526 Hazing Prohibition
      iii. 720 Vending Machines
      iv. 907 Rewards

6. **Presentation of Finance and Investments:**
   a. **Finance and Investment Report** - Vosberg-Torgerson presented the Finance Report dated May 31, 2026, showing total revenues of $183,068.92 and total expenditures of $204,086.86, resulting in a deficit of $(21,017.94). This left a cash-on-hand balance of $1,608,743.46 and an investment of $977,000.00. Director Frame moved, and Flint seconded, to approve the report. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

   b. **Preliminary Budget for 2026-27** - Vosberg-Torgerson revisited the budget for the next school year after receiving additional end-of-year information and reported no changes to her previous projections. A motion to approve the budget was made by Stark and seconded by Karnes. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

   c. **Bills and Wires for Payment -** The bills were moved from the consent agenda for discussion around invoices that appeared to have been paid, credited, and paid again. Vosberg-Torgerson explained that it is a way to correctly bill for items that will be paid for in FY 2026-27. The Bills and Wires totaled $57,564.15 and were represented by check numbers 1000000160-0181. Director Frame moved, and Stark seconded, to approve the report. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

7. **Reports:**
   a. **Monthly Director Report -** Hamernick recapped the school year by highlighting some of the accomplishments: getting a new authorizer, buying the building, achieving the highest enrollment in our history, having a full school board, and meeting many state and federal goals.

   b. **Data -**
      i. Enrollment - Enrollment totals remained above average, and applications for both full-time and part-time programs are being accepted for the 26-27 SY. Student counts reported as: full-time - 201; Supplemental - 48; PSEO - 6, for a total of 255 students, adjusted to 228. The five-year average for June is 189.2.
      ii. ADM Report - The Average Daily Membership report shows the board what the state has paid us for enrollment and what future budgets might take into consideration. The June final number was 210.65.

8. **Business:**
   a. **Consideration of Minutes from Previous Meetings -** A motion was made by Stark and seconded by Flint to approve the minutes from the regular meeting on May 19th, 2026. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

   b. **Director Evaluation Results and Director Presentation -** The tallied results of all eight board directors evaluating Hamernick were presented. The results and comments were overall positive and centered around the transfer of the authorizer from Chisago Lakes to IQS. Hamernick then presented his 25-26 goals and his vision for the upcoming year.

   c. **Hamernick Agreement Approval -** A motion was made by Lake and seconded by Frame to offer Hamernick an agreement for the 2026-27 school year. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

   d. **Staff Agreement Approval -** The board was presented with a list of returning staff who had signed their 26-27 agreements, which included all but two of the existing staff. The item was moved from the consent agenda at the beginning of the meeting for clarification on some of the job titles. A motion was made by Stark and seconded by Frame to accept the list with corrected job titles. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - abstain, Coppernoll - abstain, Karnes - abstain, Mack - yes, and Stark - yes. The motion passed.

   e. **Insurance Discussion Continued -** The Personnel Committee recommendations were presented, and two options were discussed. Option one was to stay with the current employee contribution amount and change to a new plan with a higher deductible. Option two was to stay with the same plan, but increase the employee contribution by 4.36% (of the 14.36% increase of the plan). Three of the board members wanted more options and to have more autonomy, but the others wanted something in place by August 1st. Member Coppernoll made a request to table the discussion to allow additional time to review the proposal, given that the business item was introduced at the beginning of the meeting. Coppernoll asked for information showing how each of the proposed insurance options, including retaining the current plan and employee contributions, would impact the school's budget and fund balance. A motion was made by Frame to keep the current plan, with Wolf Creek covering 10% of the increase and employees covering the remaining 4.36%. Hamernick would then revisit the options after 3 months and give employees more direction then, with a potential new plan in place by November 1st. If the cost increases again by then, Wolf Creek will take on the increase. Lake seconded the motion. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - nay, Coppernoll - nay, Karnes - nay, Mack - yes, and Stark - yes. The motion passed.

f. **Edmentum Software Discussion -** The board discussed two quotes from the company: one for three years and one for four. Because of cost, accessibility and standards issues, and the speed at which AI is changing curriculum, the board decided to table this discussion so Hamernick could get a quote for one year.

g. **IOwA Designation -** The Identified Official with Authority for Education Identity and Access Management Resolution is an annual designation that allows a staff member to access state reports. A motion was made by Stark to name Mike Hamernick as the Identified Official with Authority for the 26–27 school year, with a second made by Frame. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

h. **Website/Branding Discussion -** Hamernick updated the board on the meeting with Tait Chambers, Web Designer, about the Wolf Creek website. The discussion was around what IQS would require as our new authorizer, the logo and name of the school, and the aesthetics. The board agreed that a working group consisting of staff and board members should be formed to decide the most important aspects of the website. Hamernick will also report on findings about legally changing the name of the school.

9. **Policy and Procedure:**
    a. **Policy -** None.
    b. **Procedure -** None.

10. **Board Member Reports:**
    a. **Future Board Topics** - None.

11. **Other:** The next meeting will be Tuesday, July 21, 2026, at 4:30 pm. This will be the Annual Meeting.

12. **Adjournment:** A motion was made by Flint to adjourn the meeting at 6:10 pm, seconded by Lake. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, and Stark - yes. The motion passed.

Approval of Minutes for the Jun 16, 2026 Meeting:

Susan K Frame
Board Representative

7/21/26
Date