

**TRIO Wolf Creek Distance Learning Charter School #4095**  
**School Board Meeting Minutes**  
**Apr 21, 2026**  
**Consent Agenda**

Board Members Present:

- Sandy Flint
- Sue Frame
- Lindsay Coppernoll
- Jennifer Lake
- Bill Mack I
- Ruth Stark
- Brianna Karnes
- Ashley Swenson

Ex-Officio Members Present:  Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, April 19, 2026. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.
2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that Directors Frame, Mack, and Swenson were absent. No board members had conflicts of interest to disclose. Hamernick requested the following change: adding a discussion of board elections to the Business section as item 8.D. Director Flint moved to accept the regular agenda with changes and the consent agenda, seconded by Stark. All voted, and the motion passed unanimously.
3. **Open Forum:** None.
4. **Visitors:**
  - a. **In-Person:** None.
  - b. **Virtual:**
    - i. Jolene Comstock
    - ii. Loren Pfaff
    - iii. Hannah Swenson
5. **Consent Agenda Items:**
  - a. **Strategic Plan Initiatives -**
    - i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
    - ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible,

- differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
- iii. Engage families as partners in their students' academic progress whenever possible,
  - iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
  - v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

**b. Bills and Wires for Payment-** The bills dated April 13, 2026, totaled \$84,656.65.

**c. Policy - Notes from Meeting on 4-16-26**

- i. 213 School Board Committees
- ii. 410 Family and Medical Leave - not at this time
- iii. 426 Nepotism
- iv. 503 Student Attendance - not at this time
- v. 515 Protection and Privacy of Pupil Records
- vi. 523 Policies Incorporated by Reference
- vii. 530 Immunization Requirements
- viii. 614 Charter School Testing Plan and Procedure
- ix. 905 Advertising

**d. Employee Termination-** A resolution terminating the employment of a staff member was presented.

## 6. Presentation of Finance and Investments:

- a. **Finance and Investment Report** - Vosberg-Torgerson presented the Finance Report dated March 31, 2026, which showed total revenues of \$203,987.19 and total expenditures of \$179,215.42, resulting in a surplus of \$24,771.77. This surplus left a cash on hand balance of \$1,645,604.66 and an investment of \$977,000.00. Director Stark made a motion, which was seconded by Coppernoll, to approve the report. All voted, and the motion passed unanimously.
- b. **Revised Budget for 2026** - Vosberg-Torgerson

## 7. Reports:

- a. **Monthly Director Report** - Hamernick explained how graduation rates are calculated. The 2025 4-year grad rate has been released. Hamernick explained how the 53.7% MDE is reporting is skewed because of the high number of students who come to us behind in credits and how the state counts a student against the school if they were enrolled with them last. Our graduation rate for students who started with us in 2021 and stayed all 4 years was 100%. The seniors in 24-25 who were not behind in credits at the start of the year and graduated on time was 94.9%
- b. **Data** -
  - i. Enrollment - The enrollment totals continue to be above average, but applications have slowed somewhat. Student counts reported at: full-time - 209; Supplemental - 51; PSEO - 6, for a total of 266 students, adjusted to 237.5. The five-year average for April is 217.6.
  - ii. ADM Report - The Average Daily Membership report to show the board what the state has paid us for enrollment and what future budgets might take into consideration.

iii. Graduation by Cohort 2025 Rates - 53.7%. We increased from 49.3% to 53.7%. Our 5 and 6-year rates fell, but our 7-year rate increased to 75% with 60 graduates, which is our highest 7-year total and percentage.

c. **Board Election Posted** - This was a reminder that the posting of a board election had happened and that names of potential candidates were being accepted. More discussion in Business, item 8.D.

#### 8. Business:

- a. **Consideration of Minutes from Previous Meetings** - A motion was made by Flint and seconded by Stark to approve the minutes from the regular board meeting on March 17, 2026. All voted, and the motion passed unanimously
- b. **Finance Committee Members and Calendar** - Member Coppernoll was approved to join the existing Finance Committee. The committee will meet on 5/5/26 to start looking at the budget for 26-27 and to establish the meeting calendar for next year.
- c. **Establish Enrollment Declaration** - The board approved to set the number of students that each Learning Manager manages to 30 students for a total capacity of 210 full-time and 60 part-time.
- d. **Board Election Discussion** - the board decided to look for up to 3 more members instead of staying with 5 or 6, which is the minimum size in the bylaws.

#### 9. Policy and Procedure:

- a. **Policy** - Policies 590 Admission and Enrollment and 536 Lottery Policy were brought back to the board after Hamernick, MACS, and IQS all approved the final wording. A motion was made by Coppernoll and seconded by Stark to approve the two policies with the revisions. All voted, and the motion passed unanimously.
- b. **Procedure** - None.

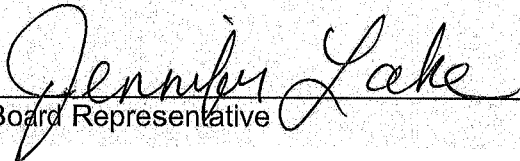
#### 10. Board Member Reports:

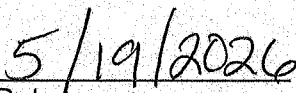
- a. **Future Board Topics** - Nothing discussed at this time
- b. **Wolf Creek Graduation Ceremony**- The board was reminded that commencement would take place on Friday, June 5th, 2026, at the Chisago Lakes Performing Arts Center at 6:30 pm. Board members were encouraged to attend and to participate, which all said they would.

11. **Other:** The next meeting will be Tuesday, May 19, 2026, at 4:30 pm.

12. **Adjournment:** A motion was made by Karnes to adjourn the meeting at 5:39 pm., with a second by Coppernoll. All voted, and the motion passed unanimously

Approval of Minutes for the Apr 21, 2026 Meeting:

  
Board Representative

  
Date

