

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes

Mar 17, 2026

Consent Agenda

Board Members Present:

- Sandy Flint
- Sue Frame
- Lindsay Coppernoll
- Jennifer Lake
- Bill Mack - virtual
- Ruth Stark
- Brianna Karnes
- Ashley Swenson - virtual

Ex-Officio Members Present: Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, March 17, 2026. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.
2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that Directors Mack and Swenson were attending virtually. No board members had conflicts of interest to disclose. Hamernick requested the following changes: that item 7.F. be moved to the Board Member Reports, item 10.C., and that items 9.A.2 & 9.A.3 be removed from the agenda due to late changes from MDE that could not be addressed by the meeting time. Director Frame moved to accept the regular agenda with changes and the consent agenda, seconded by Stark. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed.
3. **Open Forum:** None.
4. **Visitors:**
 - a. **In-Person**
 - i. Corey Becker
 - b. **Virtual**
 - i. Laurie Schroeder
 - ii. Jolene Comstock
 - iii. Loren Pfaff
 - iv. Hannah Swenson
 - v. Chris Wallin

5. Consent Agenda Items:

a. Strategic Plan Initiatives -

- i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
- ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
- iii. Engage families as partners in their students' academic progress whenever possible,
- iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
- v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

b. Bills and Wires for Payment- The bills dated March 10, 2026, totaled \$89,315.45.

c. Policy - Notes from Meeting on 3-5-2026

1. 211 Criminal or Civil Action Against Charter School Districts, Charter School Board Member, Employee, or Student
2. 528 Student Parental/Family/Marital Nondiscrimination
3. 904 Distribution of Materials on Charter School Property by Non-school Persons

6. Presentation of Finance and Investments:

- a. Finance and Investment Report - Lauren Jopp, who was filling in for Vosberg-Torgerson, presented the Finance Report dated February 28, 2026, which showed total revenues of \$207,425.04 and total expenditures of \$179,215.42, resulting in a surplus of \$28,209.62. This surplus left a cash on hand balance of \$1,617,940.68 and an investment of \$975,000.00. She also stated that a revised budget would be shown to the board in April. Director Stark made a motion, which was seconded by Karnes, to approve the report. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the report was approved.
- b. Additional Bills and Wires for Payment - Jopp also presented two Visa bills totalling \$4,441.82 for payment. A motion was made by Director Stark and seconded by Director Flint to approve the bills for payment. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the report was approved.

7. Reports:

- a. Monthly Director Report - Hamernick reported on enrollment and changes that might be coming to the supplemental program. He said the Policy Committee and the Personnel Committee were working to help move the IQS application along, which, if approved, would have a July 1, 2026, start date.
- b. Data -
 - i. Enrollment - The enrollment totals continue to be above average, but applications have slowed somewhat. Student counts reported at: full-time - 216; Supplemental - 54; PSEO - 6, for a total of 276 students, adjusted to 246.
 - ii.

- iii. ADM Report - Hamernick included the Average Daily Membership report to show the board what the state has paid us for enrollment and what future budgets might take into consideration. The budget was adjusted from \$205.00 to \$210.00 since last month.
- c. **OLL / Supplemental Student Report** - Hamernick prepared a table showing the number of classes taken by supplemental students at Wolf Creek and how they have increased in number and intensity. Discussion revolved around the need for changes in both staffing and application acceptance of the OLL student.
- d. **IQS Update** - Laurie Schroeder from IQS joined the meeting and reported on the status of Wolf Creek's application to MDE, saying that more revisions were needed. A deadline of March 26th was set to send in the changes.
- e. **Website / Google Expenditure Report** - the board was explained how Google charges Wolf Creek to have the school placed at the top of internet searches. The board discussed what times of year might be most and least advantageous for Wolf Creek to use the service.

8. Business:

- a. **Consideration of Minutes from Previous Meetings** - A motion was made by Stark and seconded by Coppernoll to approve the minutes from the regular board meeting on February 17, 2026. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the minutes were approved.
- b. **Bylaws** - The updated bylaws were presented to the board for final discussions. A motion to accept the 2026 Bylaws was made by Frame and seconded by Stark. A roll call vote was taken: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the Bylaws were signed.
- c. **Personnel Committee Update / Licensed Staff Salary** - Hamernick presented a pay schedule for teachers based on the Steps and Lanes format, plus a 3% increase for the 2026-2027 school year. A motion was made by Stark and seconded by Frame to approve the Personnel Committee's recommendations. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - abstain, Coppernoll - abstain, Karnes - abstain, Mack - yes, Stark - yes, and Swenson - yes. The motion passed.
- d. **Summer School 2026** - Hamernick explained to the board that Title funds that cannot be carried over could be used to pay for summer school and that he wanted to move forward with it. After discussing who could take summer school at Wolf Creek, Hamernick said he would find out which staff members would be willing to work it. A motion was made by Frame and seconded by Flint to approve running the 2026 summer school. A roll call vote was taken: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed.
- e. **Board Retreat Date** - A July date was discussed for the board retreat. Hamernick stated he would like to have MSBA brought in to help. A motion was made by Lake and seconded by Frame to have the retreat on July 28, 2026, between 4:00 pm and 7:00 pm. A roll call vote was taken: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed.

9. Policy and Procedure:

- a. **Policy** - Hamernick proposed removing policy 533 Wellness from the Wolf Creek policy manual because it is intended for schools that receive funding for school lunch programs. A motion to remove the policy was made by Stark and seconded by Frame. A roll call vote was taken: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed.

- b. **Procedure** - Because Wolf Creek's enrollment application was revised, the board determined that the following procedures no longer reflected the new wording and were no longer relevant. A motion to remove 109 Enrollment Application Retention, 126 Wolf Creek Supplemental Students, and 128 Waiting List from the Procedure Manual was made by Frame and seconded by Coppernoll. A roll call vote was taken: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed.

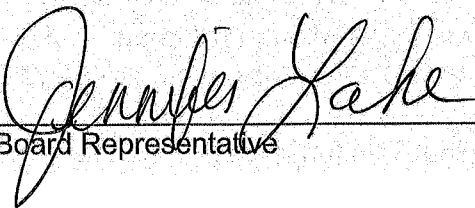
10. Board Member Reports:

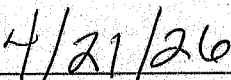
- a. **Learning Manager Overview** - Director Coppernoll shared a presentation about a day/week in the life of an LM. This included how curriculum, progress reports, and grading are handled and how much time they take to complete.
- b. **Future Board Topics** - Nothing discussed at this time
- c. **Board Member Survey** - This was sent to board members a week before the meeting to begin the election process. They were asked about their intent to run again and their satisfaction with how board meetings are run and how information is handled.

11. Other: The next meeting will be Tuesday, April 21, 2026, at 4:30 pm.

12. Adjournment: A motion was made by Coppernoll to adjourn the meeting at 6:30 p.m., with a second by Stark. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the meeting was adjourned.

Approval of Minutes for the Mar 17, 2026 Meeting:


Board Representative


Date