

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Feb 17, 2026
Consent Agenda

Board Members Present:

- Sandy Flint
- Sue Frame
- Lindsay Coppernoll
- Jennifer Lake
- Bill Mack
- Ruth Stark
- Brianna Karnes
- Ashley Swenson - virtual

Ex-Officio Members Present: Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, February 17, 2026. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.
2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that Director Mack was absent and Director Swenson joined virtually. No board members had conflicts of interest to disclose. Hamernick requested a change to the agenda regarding item 8.B. the Personnel Committee updates and recommendations. An abridged version of the meeting notes was put forward instead of the original, as not all of the items on the original were pertinent or appropriate to the meeting. Director Frame made a motion to accept the regular agenda with changes and the consent agenda, with a second from Flint. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Stark - yes, and Swenson - yes. The motion passed.
3. **Open Forum:** None.
4. **Visitors:**
 - a. In-Person
 - i. Jolene Comstock
 - b. Virtual:
 - i. Robyn Vosberg-Torgerson
 - ii. Hannah Swenson
 - iii. Chris Wallin

5. Consent Agenda Items:

a. Strategic Plan Initiatives -

- i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
- ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
- iii. Engage families as partners in their students' academic progress whenever possible,
- iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
- v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

b. Bills and Wires for Payment- The bills dated February 10, 2026, totaled \$61,158.80.

c. Policy - Policy Committee met on Feb 9, 2026, and reviewed the following policies:

- i. 425 Staff Development and Mentoring
- ii. 427 Workload Limits for Certain SPED Teachers
- iii. 509 Admission and Enrollment
- iv. 520 Student Surveys
- v. 610 Field Trips
- vi. 624 Online Instruction

6. Presentation of Finance and Investments:

a. Finance and Investment Report - Vosberg-Torgerson presented the Finance Report dated January 31, 2026, which showed total revenues of \$206,131.81 and total expenditures of \$184,578.00, resulting in a surplus of \$21,553.81. This surplus left a cash on hand balance of \$1,594,480.12 and an investment of \$969,000.00. Frame made a motion, which was seconded by Stark, to approve the report. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Stark - yes, and Swenson - yes. The motion passed, and the report was approved.

b. Additional Bills and Wires for Payment - None.

7. Reports:

a. Monthly Director Report: Enrollment continues to top the list of concerns, but in a good way. The number of students at meeting time was 278, the largest that Wolf Creek has ever boasted, and Hamernick reported that the staff was feeling the growing pains. Other items included in the report were the field trip in Hinkley, MN, attended by one student and one staff member, the MAAP conference in Duluth, MN, that three staff attended, and the last authorizer visit made by Chisago Lakes personnel.

b. Procedural Changes: Procedures are written and enforced by the school and do not need board approval, but three were presented to the board after Hamernick made changes. The changes were made to reflect updates made by MSBA to policy.

- i. 109 Enrollment Application Retention
- ii. 113 Chromebook Checkout and Agreement
- iii. 128 Waiting List

- c. Data:
- i. Enrollment - Hamernick reported that enrollment had reached an unprecedented level, but at the meeting time, it stood at 278, adjusted to 248.5: 219 full-time, 53 part-time, and 6 PSEO. There was also a waiting list for both full-time and supplemental enrollment, and students were being added as they could be.
 - ii. ADM Report - Hamernick included the Average Daily Membership report to show the board what the state has paid us for enrollment and what future budgets might take into consideration.
- d. Website Expenditure Report: The board was shown a report of how much Wolf Creek has paid WebDuck Design to make changes to the website.

8. Business:

- a. Consideration of Minutes from Previous Meetings: A motion was made by Frame and seconded by Flint, to approve the minutes from the regular board meeting on January 20, 2026. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Stark - yes, and Swenson - yes. The motion passed, and the minutes were approved.
- b. Personnel Committee Update and Recommendations: Hamernick presented the revised notes from the personnel committee meeting on 1/29/26. The committee recommended trying to hire a Special Education teacher and a PARA. A motion was made by Karnes and seconded by Stark to approve the recommendation. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Stark - yes, and Swenson - yes. The motion passed.

9. Policy and Procedure:

- a. Policy: Consent Agenda Item
- b. Procedure: Discussed in 7.B.

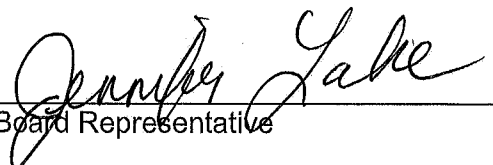
10. Board Member Reports:

- a. Future Board Topics -Nothing discussed at this time
- b. Study Session on Feb 24, 2026 - The topic will be changes to the Wolf Creek bylaws, with personnel from IQS attending. The meeting will start at 4:30 pm.

11. Other: The next meeting will be Tuesday, March 17, 2026, at 4:30 pm.

12. Adjournment: A motion was made by Stark to adjourn the meeting at 5:33 p.m., with a second by Flint. A roll call vote was taken with the following: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Stark - yes, and Swenson - yes. The motion passed, and the meeting was adjourned.

Approval of Minutes for the Feb 17, 2026 Meeting:



Board Representative

3/17/2026
Date

