

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Dec 16, 2025
Consent Agenda

Board Members Present:

- ☒ Sandy Flint
- ☒ Sue Frame
- ☒ Lindsay Coppernoll
- ☒ Jennifer Lake
- ☒ Bill Mack
- ☒ Ruth Stark
- ☒ Brianna Karnes
- ☒ Ashley Swenson (attended virtually)

Ex-Officio Members Present: ☒ Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, December 16, 2025. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.
2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that all members were present, with Swenson attending virtually. No board members had conflicts of interest to disclose. Director Stark made the motion to accept both the regular and consent agendas. Director Mack seconded the motion. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the agendas were approved.
3. **Open Forum:** None.
4. **Visitors:**
 - a. In-Person
 - i. Robyn Vosberg-Torgerson
 - ii. Jolene Comstock
 - b. Virtual:

5. Consent Agenda Items:

a. Strategic Plan Initiatives -

- i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
- ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
- iii. Engage families as partners in their students' academic progress whenever possible,

- iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
 - v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.
- b. Policy - MSBA updated ten policies that were technical in nature. The updates do not change the policy's substantive provisions, and board action is not required to accept technical changes as per policy 208.

6. Presentation of Finance and Investments:

- a. Finance and Investment Report - Vosberg-Torgerson presented the Finance Report dated November 30, 2025, which showed total revenues of \$199,580.68 and total expenditures of \$188,822.92, resulting in a surplus of \$10,757.76. This surplus left a cash on hand balance of \$1,575,088.74 and an investment of \$969,000.00. A motion was made by Frame and seconded by Stark to approve the report. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the report was approved.
- b. Bills and Wires for Payment - After discussion, a motion was made by Stark and seconded by Mack to approve the bills and wires that were presented for payment. The monthly total was \$27,274.67 and was represented by check numbers 1000000038 - 0060. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the payments were approved.

7. Reports:

- a. Monthly Director Report: Hamernick reported on several items in his last report of 2025: enrollment jumped late in the month leading to an all-time high for Wolf Creek; the need to create or join an American Indian Parent Advisory Council and provide appropriate courses due to higher number of American Indian students enrolling; updating the security cameras in the building and outside spaces due to age of current system; explaining the new Paid Family Medical Leave Act; website team update; health insurance renewal discussions; and an update on the progress of IQS becoming our new authorizer.
- b. Data:
 - i. Enrollment - Hamernick reported that enrollment continues to change almost daily, but at the meeting time, it stood at 231.5: 211 full-time, 34 part-time, and 7 PSEO. This is the highest that Wolf Creek has ever been in December.
 - ii. 2026-2027 School Year Calendar - Hamernick presented different versions of the Wolf Creek SY26-27 calendar. Typically, the calendar will match Chisago Lakes, but due to them starting before Labor Day in 2026, the discussion was around enrollment, graduation, and breaks. The board decided to bring the calendars to a vote at the January board meeting.

8. Business:

- a. Consideration of Minutes from Previous Meetings: A motion was made by Frame and seconded by Stark to approve the minutes from the regular board meeting on November 18, 2025. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the minutes were approved.
- b. Approval of Reports:
 - i. Annual Report - Motion to approve the report made by Frame and seconded by Coppernoll. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes.
 - ii. CACR (formerly the World's Best Work Force) - used to be part of the Annual Report, but is now part of the title application. A motion was made by Frame and seconded by Stark to approve the 2024-25 Comprehensive Achievement and Civic Readiness plan. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion was approved.

9. Policy and Procedure:

- a. Policy: Consent Agenda Item
- b. Procedure: None

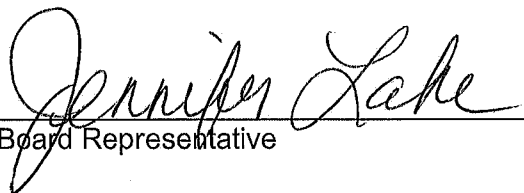
10. Board Member Reports:

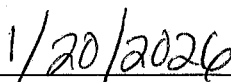
- a. Future Board Topics - A working session is scheduled for February 24th, 2026, at 4:30 pm to address changes to the bylaws. IQS will be invited to the meeting, and calendar invites will be sent to board members. Work on the Strategic Plan will continue in the new year with input from IQS.

11. Other: The next meeting will be Tuesday, January 20, 2026, at 4:30 pm.

12. Adjournment: A motion was made by Coppernoll to adjourn the meeting at 5:23 p.m., with a second by Karnes. A roll call vote was taken with the following votes: Lake - yes, Frame - yes, Flint - yes, Coppernoll - yes, Karnes - yes, Mack - yes, Stark - yes, and Swenson - yes. The motion passed, and the meeting was adjourned.

Approval of Minutes for the Dec 16, 2025 Meeting:


Board Representative


Date

