

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Oct 21, 2025
Consent Agenda

Board Members Present:

- ☒ Sandy Flint
- ☒ Sue Frame
- ☒ Lindsay Coppernoll
- ☒ Jennifer Lake
- ☒ Bill Mack
- ☒ Ruth Stark
- ☒ Brianna Karnes

Ex-Officio Members Present: ☒ Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, October 21, 2025. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.
2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** A roll call was taken, and it was determined that no members were absent and that no board members had conflicts of interest to disclose. Director Stark made the motion to accept the agenda. Karnes seconded the motion. All voted, and the motion was unanimously passed.
3. **Open Forum:** None.
4. **Visitors:**
 - a. In-Person:
 - i. Renee Anick, School Counselor, showed the board how Learning Managers use the Personal Learning Plan, or PLP, to onboard students. It is a way for LM's to get to know students and is used to track career and college readiness.
 - ii. Jim Zacchini, The Guild, presented to the board where Wolf Creek is in the process of having The Guild as our authorizer. He explained that it would be prudent of any school to apply to a second authorizer, in case MDE does not deem the first choice to be a good fit for the school.
 - iii. Robyn Vosberg-Torgerson
 - iv. Jolene Comstock
 - b. Virtual:
 - i. Hannah Swenson

5. Consent Agenda Items: Director Stark made a motion to approve the Consent Agenda Items with no changes. The second was made by Flint; all voted, and the motion passed.

a. Strategic Plan Initiatives -

- i. Ensure that all budgeted enrollment numbers are met to fulfill the needs of students and Wolf Creek's capacity through marketing efforts,
- ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
- iii. Engage families as partners in their students' academic progress whenever possible,
- iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
- v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

b. Bills and Wires - October Bills and Wires

c. Policy - Reviewed and revised by the Policy Working Group:

- i. 205 Open Meetings and Closed Meetings
- ii. 422 Policies Incorporated by Reference
- iii. 451 Salary Augmentation Policy
- iv. 506 Student Discipline
- v. 722 Public Data Requests
- vi. 806 Crisis Management

6. Presentation of Finance and Investments:

- a. Finance and Investment Report - Vosberg-Torgerson presented the Finance Report dated September 30, 2025, showing total revenues of \$210,422.37 and total expenditures of \$424,043.28, with revenues over expenditures in the amount of \$(213,620.91), leaving a cash on hand balance of \$1,804,177.81 and investment of \$969,000.00.
- b. Bills and Wires for Payment - Consent Agenda Item.

7. Reports:

- a. Director Evaluation Presentation: Hamernick reported to the board that things were going well at the end of term one; enrollment is up, Fastbridge testing is complete with data to be available soon, the authorizer status, and meeting with other school leaders and the county representatives.
- b. MCA Report: Hamernick explained to the board the results of the MCA testing and reminded them that the data is only one point that is used to look at a student, and that it should be kept in perspective.
- c. Data:
 - i. Enrollment - Hamernick reported that enrollment continues to change, but at meeting time, stood at 209 total: 192 full-time, 27 part-time, and 7 PSEO.
 - ii. Early/Late/On-time Graduation Trends -
 - iii. Q-Comp Goals by Year -
 - iv. Hope Survey Results 24-25 -

8. Business:

- a. Consideration of Minutes from Previous Meetings: A motion was made by Stark and seconded by Karnes to approve the minutes from the regular board meeting on September 16, 2025. A vote was taken, all voted unanimously in favor, and the motion carried.
- b. Insurance Working Group by December: Hamernick updated the board that a working group was forming to discuss changes to benefits and that more information would be provided at the December board meeting. An insurance broker would also be invited to speak. Director Frame said she would be on the working group as a board representative.
- c. Wolf Creek Submitting Application to IQS: Hamernick asked the board for permission to apply to a second authorizer, IQS, as a best-practice measure. It was recommended by Jim Zacchini that we do this, just in case the state does not match us with The Guild. A motion by Frame was made, with a second by Coppernoll, to allow the application process to proceed. All voted, and the motion passed.

9. Policy and Procedure:

- a. Policy: Consent Agenda Item
- b. Procedure: None

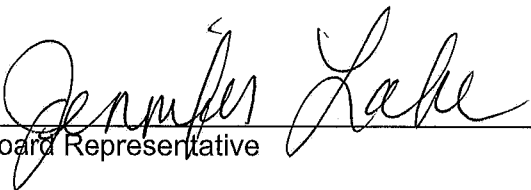
10. Board Member Reports:

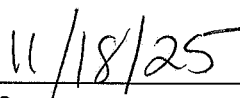
- a. Future Board Topics - Lake reminded the board of the topics that will be discussed in future months.
- b. Strategic Planning Session - Hamernick stated that data from Big River Marketing was available and that he would send it to board members. Next steps, as far as strategic planning, would be determined at a later meeting.

11. Other: The next meeting will be Tuesday, November 16, 2025, at 4:30 pm.

12. Adjournment: A motion was made by Stark to adjourn the meeting at 5:29 pm. The motion was seconded by Karnes. All voted unanimously in favor; the motion carried.

Approval of Minutes for the Oct 21, 2025 Meeting:


Board Representative


Date

