

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes

Sep 16, 2025

Consent Agenda

Board Members Present:

- ☒ Sandy Flint
- ☒ Sue Frame
- ☐ Lindsay Coppernoll
- ☒ Jennifer Lake
- ☒ Lori Nelson
- ☐ Bill Mack
- ☒ Ruth Stark
- ☒ Brianna Karnes

Ex-Officio Members Present: ☒ Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday, September 16, 2025. Board Chair Lake opened the meeting at 4:30 pm with the Pledge of Allegiance, followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.
2. **Roll Call, Acronyms, Conflict of Interest, and Approval of Agendas:** Roll call was taken, and it was determined that Bill Mack and Lindsay Coppernoll were absent, and no board members had conflicts of interest to disclose. A motion was made by Frame to approve the changes and accept the agendas. Flint seconded the motion. All voted, and the motion was unanimously passed.
3. **Open Forum:** None.
4. **Visitors:**
 - a. In-Person:
 - i. Robyn Vosberg-Torgerson
 - ii. Jolene Comstock
 - b. Virtual:
 - i.

5. Consent Agenda Items:

a. Strategic Plan Initiatives -

- i. Ensure that all budgeted enrollment numbers are met to fulfill needs of students and Wolf Creek's capacity through marketing efforts,
- ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,
- iii. Engage families as partners in their students' academic progress whenever possible,

- iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
- v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

b. Bills and Wires -

c. Policy - Reviewed and revised by the Policy Working Group:

- i. 208 Development, Adoption, and Implementation of Policies
- ii. 210.1 Conflict of Interest - Charter School Board Members
- iii. 211 Criminal or Civil Action Against Charter School Districts, Charter School Board Member, Employee, or Student
- iv. 517 Student Recruiting
- v. 801 Equal Access to School Facilities

6. Presentation of Finance and Investments:

- a. Finance and Investment Report - Vosberg-Torgerson presented the Finance Report dated August 31, 2025, showing total revenues of \$186,081.47 and total expenditures in the amount of \$197,480.28, with revenues over expenditures in the amount of \$(11,398.81), leaving a cash on hand balance of \$2,455,746.34 and investment of \$480,000.00. A motion by Stark, with a second by Frame, was made to approve the 8/31/2025 Financial Report. All voted unanimously in favor; the motion carried.
- b. Bills and Wires for Payment - Vosberg-Torgerson presented the bills and wires, dated September 11th and 15th, represented by check numbers 8972 - 8992, for approval. The total amount was \$58,393.95. A motion was made by Stark to approve the bills and wires, with a second by Karnes. All voted unanimously in favor, and the motion passed.
- c. Credit Card Charges Update from August Bills - Hamernick presented the board documentation showing the reversal of late fees on the Wolf Creek credit cards. Vosberg-Torgerson reported that staff at the district office were aware of the problem and that it was being monitored so that it would not happen again.

7. Reports:

- a. Director Evaluation Presentation: Hamernick reported to the board: updates on enrollment, the status of the ABC's progress, Wolf Creek's student lunch program, MCA and Fastbridge testing, meeting House Representative Max Rymer, and the timeline for The Guild to become our new authorizer.
- b. Data: Hamernick reported that enrollment continues to be fluid, but at meeting time, stood at 211 total: 192 full-time, 29 part-time, and 9 PSEO. He felt things were on a good track and that the five-year average for November is 204 students.

8. Business:

- a. Consideration of Minutes from Previous Meetings: A motion was made by Stark and seconded by Frame to approve the minutes from the regular board meeting on September 16, 2025. A vote was taken, all voted unanimously in favor, and the motion carried.
- b. School Borrowing Resolution: The board members were asked to sign the Resolution of the Board of Directors of TRIO Wolf Creek Distance Learning Charter School, allowing the Friends

of Wolf Creek to receive and spend funds related to the school. Stark made a motion to approve the signing of the resolution, and Flint seconded the motion. All voted, and the motion passed unanimously. All present then signed the resolution.

- c. PSEO/Standards Discussion: Rigorous Course Waiver: Hamernick asked the board to determine whether to allow a medical ethics course at a PSEO-location to satisfy a required health credit at Wolf Creek. After discussing, Frame made a motion to not allow the credits to be interchangeable, as they were designed to meet different goals. Stark seconded the motion, all voted in favor, and the motion passed.

9. Policy and Procedure:

a. Policy: Consent Agenda Item

b. Procedure: None

10. Board Member Reports:

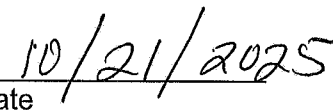
- a. Future Board Topics - Lake reminded the board of the list of topics that will be discussed in future months.
- b. Board Committees on Website - The board discussed the four committees that are on the website, when they meet, and what data needs to be collected.
- c. Strategic Plan - It was decided that strategic planning would be the first topic the new board focused on. Hamernick said he would reach out to Big River Marketing, whom Wolf Creek has used in the past, to set up a presentation. This was scheduled for Thursday, Oct. 9th at 4:30 pm.

11. Other: The next meeting will be Tuesday, October 21, 2025, at 4:30 pm.

12. Adjournment: A motion was made by Stark to adjourn the meeting at 5:19 pm. The motion was seconded by Karnes. A vote was taken, and all voted unanimously in favor; the motion carried.

Approval of Minutes for the Sep 16, 2025 Meeting:


Board Representative


Date

