

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes

Jan 9, 2024

***Consent Agenda**

Board Members Present:

- Sandy Flint
- Sue Frame
- Chloe Jackson
- Jennifer Lake
- Lori Nelson
- Catherine Veith-Bruno
- Bill Mack
- Ruth Stark

Ex-Officio Members Present:

- Tracy Quarnstrom
- Robyn Vosberg-Torgerson

Visitors Present: Brenda Swanson, Jolene Comstock, Heather Johnson, Renee Anick, Hannah Edblad, Brianna Karnes, Chris Wallin

1. **Call to Order:** The Wolf Creek Charter School Board met on Tuesday January 9, 2024. Chairperson Frame opened the meeting at 4:20 p.m. with the Pledge of Allegiance to the flag, followed by the reading of the Wolf Creek Online High School mission and vision statements, and the Wolf Creek motto.
2. **Roll Call, Conflict of Interest Disclosure and Approval of the Consent Agenda:** Roll call was taken and it was determined that no board members had any conflicts of interest to disclose. The minutes from the December board meeting were pulled from being a consent item because they needed changes to section 8, Policy and Procedure. Board member Flint moved to accept the consent agenda and Veith-Bruno seconded. All voted and the motion passed.
3. **Open Forum / Visitors:**
 - a. No open forum guests
 - b. In-person visitors: B. Swanson, J. Comstock and H. Johnson
 - c. Virtual visitors: R. Anick, H. Edblad, B. Karnes, C. Wallin
4. **Consideration of Minutes of the Previous Meeting:** The minutes were not signed due to the need for changes to section 8, Policy and Procedures. Wording needed to be changed and the updated minutes will be brought to the February meeting for approval.
5. **Consent Agenda Items:**
 - Strategic Plan Initiatives**
 - a. Ensure that all budgeted enrollment numbers are met to fulfill needs of students and Wolf Creek's capacity through marketing efforts,
 - b. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and

8. Business:

- a. Board Member Claim Forms and Election Updates - The board was reminded that voting for the upcoming election would start on January 9, 2024 and run until February 9, 2024. As in previous years, voters would be able to cast ballots both electronically and in person. The board members also signed their claim forms dated June 2023 to December 2023.
- b. MACS Charter School Board Elections & Orientation handout-
- c. Read Act Discussion and Legislative Requirements -
- d. Closed Meeting Follow-up - Frame read the summary of the closed meeting time from 12-12-23.
- e. Special Board Meeting - Lake requested that the board set a date sometime between January 11-24th, 2024 for the board to meet outside of their regular meeting time. Frame reported that Lake was aware of the specifics of the special meeting and would be in touch with board members if said meeting was needed in the future.
- f. Other - It was determined that Wolf Creek would have a lottery date of March 12, 2024 for enrollment. Students would be put on a waiting list after that. A motion was made by Jackson and seconded by Veith-Bruno to approve the lottery date. All voted and the motion passed.

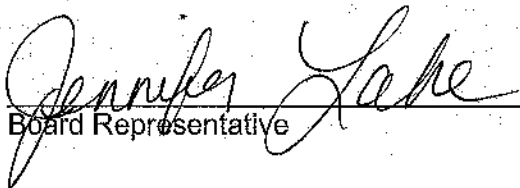
9. Policy / Procedures:

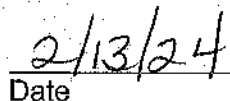
- a. The first six procedures were brought to the board for review as it was determined that too much time had gone by since procedures were looked at. Veith-Bruno made a motion to keep procedures 101, 102, 103, 104, 105 and 106 after minor wording changes were made, with a second by Mack. All voted and the motion passed.

10. Other: The next meeting will be held on Tuesday February 13, 2024 and will be the Annual Meeting. This will be when the new board members are sworn in.

11. Adjournment: The meeting was adjourned at 5:39 p.m. with a motion by Nelson and second by Jackson. All voted and the motion passed.

Approval of Minutes for the Jan 9, 2024 Meeting:


Board Representative


Date