

TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Tuesday, April 11, 2023 - 4:15 p.m.
***Consent Agenda**

Board Members Present: Sandy Flint, Chloe Jackson, Jennifer Lake, Lori Nelson, Greg Paine, Catherine Veith-Bruno, and Jeff Vitali
Board Members Absent: Susan Frame
Ex-officio Members: Brenda Swanson and Tracy Quarnstrom.
Visitors: Chad Hanson, Chris Wallin, Jolene Comstock, Robyn Vosberg-Torgerson, and Heather Johnson

1. Call to Order:

The Wolf Creek Charter School Board met on Tuesday, April 11, 2023. Chairperson Vitali opened the meeting at 4:15 p.m. with the Pledge of Allegiance to the flag, followed by the reading of the Wolf Creek Online High School mission statement, the vision statement, and the Wolf Creek motto.

2. Roll Call and Approval of Consent Agenda: Roll call was taken. Board member Lake moved to accept the Consent Agenda; Vitali seconded. All voted in favor; motion carried.

3. Consideration of Minutes of the Previous Meeting: Consent Agenda Item.

4. Open forum/Visitors: LM's Chad Hanson and Chris Wallin presented a video and slides on the classes they teach, including electives.

5. Strategic Plan Initiatives: Consent Agenda Item.

A. Meeting enrollment numbers to fulfill needs of students and Wolf Creek's capacity through marketing efforts.

B. Curriculum review and continued enhancement toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, we will offer high-quality professional development to all staff members.

C. Engaging parents as partners in their student's academic progress.

6. Consideration of Claims and Accounts:

A. Bills and Wires: Vosberg-Torgerson presented two handouts dated March 17, 2023 and April 11, 2023, listing the bills. Motion by Lake, seconded by Veith-Bruno, to approve the bills dated 3-17-23 & 4-11-23, totaling \$59,528.37 (represented by checks numbered 8228 through 8261). All voted in favor; motion carried.

B. Finance Report: Vosberg-Torgerson presented the Finance Report dated March 31, 2023, showing total revenues of \$196,569.35 and total expenditures in the amount of \$151,937.57 with revenues over expenditures in the amount of \$44,631.78 leaving a cash on hand balance of \$999,217.76 and investment of \$1,207,000.00. Motion by

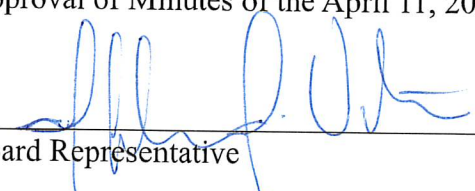
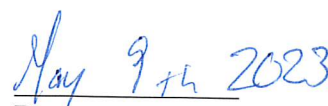
Veith-Bruno seconded by Jackson, to approve the 3-31-23 Financial Report. All voted in favor; motion carried.

- C. **Budget:** Vosberg-Torgerson presented a revised 2023 budget that shows things moving in a good direction. There is still some federal pandemic grant money that needs to be properly coded and drawn down. On a good note our revenue from last year is up almost \$145,000. This was noted as the finance portion of board member annual training. Vitali made a motion to accept and move along the 2023 budget and Flint seconded. All voted and the motion passed.
- D. **Summer School Agreement with Chisago Lakes 2023:** A motion was made by Vitali and seconded by Lake, to allow the Summer School Agreement to go to Chisago Lakes as presented for signatures. All voted; motion carried.
- E. **Recommendations/Process for Service Agreements:** Swanson told the board that the deadline for submitting proposals for service was March 31, 2023. A motion was made by Lake, and seconded by Veith-Bruno, to follow recommendations to continue to use Chisago Lakes Schools for services under the areas of special education, business, and technology. All voted and the motion passed.
- F. **Other:** The board was presented with an update of legislative issues that will affect charter schools. Quarnstrom feels that due to the amount of new and changing legislation that surrounds education, information needs to be brought to the board meetings for the foreseeable future. This was decided to be the legislative portion of board member annual training.

7. **Business:**

- A. **Enrollment and Lottery:** Swanson reported there are a total of 234 students (209 full-time students; 21 supplemental students; 0 tuition; and 4 PSEO.) Swanson also reminded the board that Wolf Creek does have a lottery for enrollment and that April 11, 2023 was the deadline for it. Students who did get in will be notified and that there are still some positions available for next year. A motion was made by Vitali to accept the lottery process and the students for next year and Veith-Bruno seconded. All voted; motion passed.
- B. **At Risk Star Student Results/Data Timeline Link:** Flint presented data that was collected in October 2022 and February 2023 and previous years and shows data in two areas: student totals by risk factor and # of risk factors and student totals by number of stars (personal connection made with staff). Graphs were included showing this data. Flint pointed out on the graph of risk factors that the number of students behind in credits is increasing and the number of students below grade level / testing is decreasing. Both of these trends were described as due to the pandemic since fewer students are testing and students are coming in with fewer credits.

- C. **Strategic Planning Activity:** Quarnstrom divided the board into three groups to begin discussing the strategic plan. A worksheet was used to collect notes on staffing, campus life, curriculum and support services and will be compiled. This will be an on-going discussion as the goal is to have a new plan ready by August 2023.
 - D. **Regional Centers of Excellence Quarterly Reflections:** Quarnstrom
 - E. **Chisago County State Health Improvement Program (SHIP):** Quarnstrom presented both the application and the agreement for the State Health Improvement Program. A motion was made by Vitali and seconded by Flint, to accept the grant money to be used for dealing with trauma.
 - F. **Graduation 2023 Updates:** Swanson reported that there was nothing new at this time. Information and forms will continue to be emailed out, available at the front desk and on the Wolf Creek website.
 - G. **MACS Monthly Newsletter:** Consent Agenda Item. Legislation Updates.
 - H. **Picture of New School Board.** Did not happen due to not all board members being present. Will be on the agendas until completed.
 - I. **Other:** State Demographics on School-Age Children Slides, MSBA Update, Staffing Updates
8. **Policies and Procedures: Consent Agenda Item**
 Policies 528: Student, Parental, Family, and Marital Status Nondiscrimination, 529: Staff Notification of Violent Behavior by Students, 530: Immunization Requirements, and 531: The Pledge of Allegiance were brought to the Board for review only.
9. **Other:** The next meeting is on Tuesday, May 9, 2023 at 4:15 pm.
10. **Adjournment:** Motion by Nelson seconded by Vitali, to adjourn the meeting at 5:49p.m. All voted in favor; motion carried.

Approval of Minutes of the April 11, 2023 Meeting:	
 <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Board Representative	 <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Date

